

UW School of Medicine

CENTER FOR LEARNING AND INNOVATION IN MEDICAL EDUCATION

2024 CALL FOR SMALL GRANT PROPOSALS

Preface

The Center for Learning and Innovation and Medical Education's (CLIME's) mission is to optimize teaching skills, foster educator career development, and support educational scholarship. We do this by creating a diverse, inclusive, and welcoming community that works together to achieve these goals.

In keeping with our mission, CLIME is pleased to announce our annual call for CLIME Small Grant proposals. CLIME supports faculty who are working to develop innovative health professions education scholarship, including the scholarship of discovery, integration, application, and teaching. We encourage scholarship in health sciences education, enhance the rigor of scholarly work, and support a growing community of educational scholars. Award recipients comprise a key part of the CLIME educational scholarship community and will present their projects at works-in-progress meetings.

All applications must include a UW School of Medicine faculty member on the project. Although faculty at all career stages may apply, we are interested in funding projects that include junior faculty members. If there are multiple highly rated proposals, priority will be given to projects that are innovative, uphold high quality health sciences education research, and promote the application of scholarship to practice.

CLIME has a total of \$20,000 available for funding during this grant cycle. Awards are capped at \$5,000. Up to \$1000 of the award may be used for travel and conference fees if the funded work will be presented at the conference. We seek to distribute awards across the five-state, WWAMI region. Funds must be spent between July 1, 2024 and June 10th, 2025.

Eligibility

1. All University of Washington School of Medicine faculty (based in Seattle and throughout the WWAMI region) are eligible to submit a proposal.
2. Applicants may submit only one proposal per cycle as the primary applicant but may be a collaborator on other submissions.
3. Previous awardees must wait one grant cycle (one year) before applying as the primary applicant.

Project Categories and Review Criteria

Two categories of projects will be accepted. All projects should have the level of rigor needed for dissemination through peer-reviewed publications in the medical and health professions education literature. When submitting your application, please check the box that corresponds to your project's category.

1. Research and Systematic Reviews:

These are project proposals for the scholarship of discovery or integration. Projects should address novel research questions and describe methods that support the rigorous evaluation of these questions.

2. Curriculum Evaluation and Innovative Teaching Initiatives:

These are project proposals for evaluations of curricula and innovative teaching initiatives. Projects should develop and evaluate meaningful curricula and / or report outcomes from innovative teaching initiatives.

Review Criteria

Research and Systematic Reviews	Curriculum Evaluation and Innovative Teaching Initiatives
Problem statement and rationale for the study.	Statement of relevant educational objectives and rationale for the project.
Summary of relevant literature review on the topic.	Summary of relevant literature review on the topic.
Research question that logically connects to the problem statement.	Curricular / teaching innovation plan that logically connects to the educational objectives.
Integration of a conceptual framework into the research plan.	Integration of a conceptual framework into the curricular / teaching innovation plan and evaluation plan if applicable.
Description of how the project is informed by prior work.	Description of how the project is informed by prior work.
Description of how the project is innovative and important.	Description of how the project is innovative and important.
Description and justification of the study design and study population.	Description of the curriculum development / teaching innovation plan, and explanation of the appropriateness of the plan to meet educational objectives.
Description and justification of data collection methods and instruments.	Description and justification of evaluation plan for the curriculum / teaching innovation.
Description and justification of budget line items.	Description and justification of budget line items.
Evidence that the research team (primary investigator and collaborators) will complete the proposed research.	Evidence that the research team (primary investigator and collaborators) will complete the proposed research.
Clear writing – each of the criteria above is easy to discern.	Clear writing – each of the criteria above is easy to discern.

Examples of previously funded projects can be found here: [CLIME Scholarship | UW School Of Medicine | CLIME \(washington.edu\)](#)

Award Details

A total of \$20,000 will be awarded to four or more qualifying proposals for a 12-month period. Project budgets cannot exceed \$5,000. Budget proposals should include itemized costs and budget justification. These monies are intended to fund resources necessary to conduct the proposed project, such as technical support, supplies, communication, transcription, and reasonable incentives for subjects. Facility costs or faculty salary are **NOT** supported. Up to \$1000 of the award may be used for travel and conference fees if the funded work will be

presented. Funds will be directly expensed through CLIME and the UWSOM finance team. If you plan on hiring a student assistant for your project please review UW HR policies regarding [student employment](#), and the benefit rates that must be calculated into the overall cost. Funds will be available July 1, 2024 and must be spent by June 10th, 2025. **Please note these spending dates.**

Application Process

1. Proposals are due **March 29, 2024 no later than 11:59pm (PST)**
 - a. Apply through this form: <https://forms.office.com/r/vSTd3b6ix2>
 - b. If you have any issues with the application system, please contact Amanda Garza agarza16@uw.edu.
2. Proposal decisions are anticipated **by early May**.
3. Funded applicants **must** present the project progress or results at a [CLIME Work-in-Progress](#) session during the 12-month period of their award.
4. Project results must be made available for dissemination in a peer-reviewed resource and shared with CLIME upon publication.

Submission Process

Applicants will be asked to submit proposals using the application template. **Please follow the directions; applications that do not follow the format may be declined from further evaluation or receive a low score under the category of “Clear Writing”.**

1. Application must include the project title, abstract and name of applicants (for multi-institutional applications a representative from each institution must be included), and contact information for the project leader
2. Rationale: review of the relevant literature, statement of the problem or identified gap, and significance of the need
3. Research question and/or project objectives
4. Research methods and/or curricular intervention / innovative teaching initiative and evaluation
5. Project timeline (not to exceed 18 months)
6. Anticipated outcomes
7. Plan for dissemination of project outcomes regionally and nationally
8. Budget including itemized costs and justification
9. References (limit 2 pages)
10. Biographical Sketches of PI and Co-PIs (no more than 2 pages/individual)
11. Letters of Support

Institutional Review Board Oversight

If this is a research project involving human subjects, a copy of the application to the IRB must be included. Before payment for the grant can be made a copy of the IRB letter stating that the project is approved or that approval is not necessary must be submitted to the CLIME grant review committee.

Funded Projects

Abstracts of funded projects will be uploaded to the CLIME website. Awardees must present their ongoing work at a CLIME Work-In-Progress session during the 12-month period of their award. An **interim report** must be submitted by **July 1, 2025** and the **final progress report** must be submitted within one month of project completion to clime@uw.edu. A one-page progress report form will be provided to the authors. Reports should

describe your accomplishments, challenges, and how the funded activity will support future work. Awardees must get pre-approval before making any changes to the funded scope of work.

Contact

For application and general questions about the CLIME Small Grant, please contact clime@uw.edu.